

**LA SOLANA CONDOMINIUM ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**June 22nd, 2021 - Regular Session - 10:00 AM – 10:45 AM**

**Note:** The meeting was held online using Cisco Webex during the COVID-19 pandemic. All owners were invited via email, posted notice, and the lasolanaliving.com website.

**Call to Order:** The meeting was called to order at 10:00 a.m.

**Board Attendance:**

**Present:** Jan Smith, President; Dallas Reynolds, Vice President; Jack Mumford, Treasurer; Larry Truett, Secretary; In addition Brad Schaeffer, from City Property Management as Community Manager, was present. (all attendees via Webex)

**Landscaping Report:** Harry Graham of CareScape gave a landscaping report.

**Approval of Previous Meeting Minutes:** A motion was made by Larry Truett and seconded by Jack Mumford to approve the May 25th, 2021 minutes. Motion passed unanimously.

**Financial Report:** A motion was made by Larry Truett and seconded by Dallas Reynolds to approve the May 2021 Financials. Motion passed unanimously.

The new Payroll process was discussed, Larry and Jack are working on documenting the process.

**New Business:**

- a) Accept Mike Pence Resignation  
A motion was made by Larry Truett and seconded by Jack Mumford to accept Mike Pence's Resignation. Motion passed unanimously.
- b) Architectural Committee  
A motion was made by Dallas Reynolds and seconded by Larry Truett to appoint Mike Pence and Sue Dunn to the Architectural Committee. Motion passed unanimously.  
  
Jan Smith will be the Board Liaison.
- c) Pine Trees  
Carescape will be submitting a bid for the removal of a small number of our Afgan Pine trees that are in poor health.
- d) Office Coordinator  
We have hired a new Office Coordinator. Susan will start on July 7th, and will work alongside Patti for the first two weeks or so.
- e) 4th of July BBQ  
Dave and Caryl will be hosting the 4th of July party. The party will be at **6 pm** to avoid the heat. The party will be by our pool. There is a sign up sheet in the office to give the hosts an approximate count.  
  
Hot dogs, potato salad, and baked beans will be provided. Attendees need only bring a beverage of their choice (no glass containers please).

Please note that the 4th of July party will be at **6 pm** on July 4th.

**Old Business:**

- a) Paving  
Paving has been completed by Cactus Paving. There is a "punch list" of items - including canopy repair - still to do. A meeting on June 21st with Cactus went well, and we expect good resolution of punch list items. It is certainly worth mentioning that the paving project was completed on budget with no change orders or use of contingency funds.

Please note that last month's minutes incorrectly stated we had paid Cactus 40% of what we owe, this was inaccurate - we have not paid anything yet.

b) Roofing

There are three buildings at LaSolana that still need flat roof work. These are buildings four, six, and seven.

c) Fountains

Green Goddess Fountains has submitted a proposal to remove and replace the fountain in front of the clubhouse. The fountain committee is working on a final plan for Board approval.

**Open Comments:** General discussion took place.

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**Adjournment** - The meeting was adjourned at 10:45 am

**Upcoming Meetings**

A Board Workshop is scheduled for July 21st at 10 a.m via Webex

A Board Workshop is scheduled for August 19th at 10 a.m via Webex

A Board Workshop is scheduled for September 16th

A Board Meeting is scheduled for September 21st

A Board Workshop is scheduled for October 14th

A Board Meeting is scheduled for October 19th

A Board Workshop is scheduled for November 10th

A Board Meeting is scheduled for November 16th

A Board Workshop is scheduled for December 16th

Submitted by: Larry Truett, Board Secretary